Dear Parent or Guardian,

You have signed your child up to take a summer school course(s). You are receiving this letter so that you understand taking APEX over the summer is labor intensive. Most courses require 64 hours of computer time: that is an average, so some take less and others more. There is 5 weeks, with 3 lab/testing days per week. The first day of summer school is June 1 and it ends on July 3. There is no extension to this time.

Students are not required to attend the lab/testing sessions. Students may work on their courses outside of school, but must take all tests in the classroom. Most courses contain some sort of practices or journals that students must complete along the way. These assignments are considered a part of the course and they cannot complete the course without doing that segment of work. Students may email me and ask to be excused past a test if it is between lab days and then take the test at the next testing time.

Once summer school has begun, the student either completes the course or fails the course. If the student never attends, they will receive an F. Please check your schedule and decide if this works for you before the withdrawal deadline.

Please sign this form and have your student return it to me before school ends or their first day of summer school. They will be emailed an APEX presentation that reviews how to take the class. If you have any additional concerns, please email me at: walkerzoltekkd@wccsonline.com

Sincerely,
Kristi Walker-Zoltek
APEX Coordinator

I have read and understand the time frame of summer school, and the outcomes of completion or not attending. Return to Mrs. Zoltek

_________________________________  __________________________
Student Name        Date

_________________________________   __________________________
Parent Name       Parent Signature