

# WCCS Food Nutrition Services

**National School Lunch Program** (NSLP) is a federal entitlement program open to public and nonprofit private schools and residential child care institutions. Lunch is available to all children at participating schools, and the meals must meet specific nutritional requirements to receive federal funds.

The USDA designed the **School Breakfast Program** (SBP) to meet the needs of children who arrive at school hungry. Children seldom make up nutrients missed at breakfast at other meals. In 1993 the General Assembly enacted legislation that requires schools that have 25 percent or more of their enrollment eligible for free or reduced-price meal benefits to offer the breakfast program.

**Lunch:** A full lunch menu offers these 5 components: protein, grains, fruits, vegetables and milk. Choices within a category are available daily from which students can select a complete lunch. A complete lunch must have 3-5 components; one must be a fruit or vegetable. A la carte applies when a complete meal is not chosen or additional items to the complete meal have been selected.

**Breakfast:** A full breakfast menu offers these 4 components: 2 grains, fruit and milk. (A protein may be substituted for one grain on some menus). Choices within each category are available daily from which students can select a complete breakfast. A complete breakfast must have 3 components, one of which must be a fruit.

Current meal prices are posted on the WCCS food service web page.

*Free and Reduced meal prices apply to one breakfast and one lunch daily per student.*

*Second meals purchased the same day: Adult price or a la carte pricing if not a complete meal.*

*A la carte price for milk is .50 for K-12 Paid/Free/Reduced*

## **How do I pay for meals?**

You may take advantage of the option to prepay for your student's meals online at [www.mypaymentsplus.com](http://www.mypaymentsplus.com) with simple, secure and convenient access 24 hours a day that gives peace of mind of not having to worry about looking for money every day or concerns that it may get lost. You will need your student's 9-digit school ID#.

Students may also pay by check or cash by submitting it in an envelope with your student's information and payment information to the school office, teacher or bringing to the school cafeteria at breakfast or lunch. (No envelopes needed at Middle and High Schools when paying through the lunch lines.)

ID cards are used for accountability purposes at ISMS and CCHS. If a replacement card is required, inquire at school office. NOTE: a fee may be charged. Checks should be made payable to **WCCS Food Service**. Full check amounts will be placed in your students account. No checks will just be cashed. DO NOT INCLUDE any other payment such as books, yearbooks or supplies on these checks.

## **Need help paying for meals?**

Free or Reduced Price Meals applications were sent out in a bulk mailing in July. Applications are available all school year at your school's office or the administration office and may be filled out at any time.

## **Refunds & Transfer of Meal Funds**

Positive and negative balances remaining on a student meal account will automatically follow the student regardless of which WCCS they attend the next school year. No cash refunds are available at any of the school cafeterias. Due to the high cost to process and mail checks, refunds are not available for balances on students meal accounts that are less than \$10.00 so students are encouraged to spend down their accounts to zero balance. A refund over \$10.00 may be made by filling out a claim with a signature (available through café manager). Transfers of remaining balances of any amount may be transferred to other student accounts per request.

### **How can I check the balance of my child's meal account?**

Parents are responsible for monitoring their child's meal account to insure there are adequate funds available. We provide free online services for you to monitor your child's meal account, check balances and set up email reminders at [www.mypaymentsplus.com](http://www.mypaymentsplus.com) (parents will need the child's 9-digit school ID# for all online services). You may also contact your school cafeteria manager of the school your child attends for this information.

## **WCCS Meal Charge Procedures**

The National School Lunch and School Breakfast Program play a critical role in ensuring that America's children have access to the nutritious food they need to learn and succeed in the classroom. WCCS food service is concerned whenever circumstances beyond a child's control, such as not having money on hand or in their lunch account, prevent the child from receiving a regular school meal.

Meal charging is not encouraged but we understand it may be necessary on occasion. No a la carte items may be charged and all meal charges must be repaid in full. Funds may be transferred between students' accounts in the same household up until one week after the close of school year. Negative balances after June 30<sup>th</sup> of the school year may be turned over to collections.

### **Elementary Students**

To insure elementary students do not go hungry they may be permitted to charge no more than three school meals.

- For each meal charge, the cashier will verbally remind the student to ask parents to "Please Send Lunch Money". Negative balance letters with the students name and balance will be sent home with students.
- When 3 charges have occurred requests via phone calls, letters and emails for repayment will be made.
- After the third meal charge, students arriving at school without payment or a meal from home may be served a substitute meal of a sandwich and milk.
- If paid and reduced students have money in hand for the price of a meal he/she will receive a meal, even if he/she has charges.
- A la carte items may not be charged.
- All families have access to [www.mypaymentsplus.com](http://www.mypaymentsplus.com) to check balances, set up email reminders and for making online payments. (parents will need the child's 9-digit school ID# for online services) May take 24-48 hours to receive payment.
- Free and Reduced applications will be available throughout the school year.
- There will be no charging the last 2 weeks of school.

### **Middle and High School Students**

Middle school and high school students are not allowed to charge meals or a la carte items.

- A balance will be given each time a student makes a purchase with his/her ID.
- Paid and Reduced students with a negative balance will be offered a sandwich and milk.
- Paid and Reduce students with money in hand for the price of a meal he/she will receive a meal.
- Free and Reduce applications will be available throughout the school year.
- All families have access to [www.mypayments.com](http://www.mypayments.com) to check balances, set up email reminders and for making online payments. (parents will need the child's 9-digit ID# for online services) May take up to 24-48 hours to receive payment.

This institution is an equal opportunity provider.